

Friends of St Michael & All Angels Church, Moccas, Herefordshire

Terms of Reference

1. The task of the Friends is not to provide funds for the general running costs of the church or its ministry, which are the responsibility of the Parochial Church Council (PCC).

2. **Objectives**

- To help towards the preservation of the fabric of the church
- To help with the cost of repairs
- To help towards the cost of refurbishment or replacement of major items, for example the organ, heating systems, rewiring of circuits
- To help with the cost of maintenance or refurbishment of ornaments and furnishings
- To help with the maintenance costs and upkeep of the churchyard
- To raise funds for the above purposes
- Where appropriate, for members to give their personal services for the promotion of the above purposes

3. **Membership and Constitution**

Membership of the Friends of St Michael & All Angels church, Moccas, is open to all who would like to join and are prepared to support its objectives.

Membership is drawn from those who wish to see the building there for future generations, for whatever reason; not necessarily supporting the ministry of the church, but happy to support the upkeep of a historic and beautiful building.

Membership is by donation to the Fabric Fund of St Michael & All Angels Church, Moccas.

If possible payment should be made by direct debit through the Parish Giving Scheme.

4. The Friends of St Michael & All Angels church, Moccas, will be organised by a Sub Committee of the PCC, thereby benefitting from its status as a charity and its ability to claim Gift Aid. The Sub Committee will consist of:

PCC Lay Co Chair

PCC Secretary

PCC Treasurer

Maximum of 3 co-opted Friends

Quorum of 3 for meetings

5. The Friends Sub Committee will meet at least twice per annum, once being at the PCC Annual Meeting. The Sub Committee will report to the PCC at every PCC meetings and on any other occasions as required.
6. The Friends Sub Committee will not separate from the PCC without the full agreement of the PCC, and then only by majority request of the Friends Membership.
7. The Friends Sub Committee will provide a Friends Newsletter to its members at least twice per annum; and organise at least one social event to which Friends will be specifically invited.

Terms of Reference approved by Moccas PCC on 5th September 2018